



**International Alliance of Theatrical Stage Employees
& Moving Picture Technicians, Artists & Allied Crafts**

LOCAL 500 SOUTH FLORIDA • AFL-CIO

Stagehands Wardrobe Audio-Visual • Video Technicians • Exhibition Employees

Treasurers & Ticket Sellers Projectionists • Allied Crafts

1001 NW 62nd Street, Suite 220 • Fort Lauderdale, Florida 33309

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**HIRING HALL/REFERRAL COMMITTEE
DISCIPLINARY ACTION FORM**

JOB NAME: _____ DATE: _____

VENUE: _____ DEPARTMENT: _____

COMPLAINANT: _____ REFERRAL NAME: _____

MAJOR OFFENSES:

- Falsifying any documentation submitted to or required by Local 500.
- Failure to show up for work.
- Lateness of more than fifteen (15) minutes.
- Leaving a job without permission of the Job Steward, Department Head or the Call Steward.
- Conduct which may be damaging between Local 500 and the client.
- Any unsafe act contributing to injury on the job site.
- Giving your assigned job to another person.
- Directly contracting for a job outside the referral system within the Local 500 jurisdiction with a contracting employer without notifying the Business Representative or pursuant to provisions of a collective bargaining agreement.
- Crossing a picket line set up by Local 500 or any IATSE affiliate.
- Giving false statements to The Committee or the E-Board.
- Abusive, threatening or insulting language on the job, to Local 500 office personnel or during Union related activities.
- Failure to respond to or appear before The Committee or E-Board when called upon.
- Smoking or the use of cell phones in any area where work is being performed.
- Being intoxicated or under the influence of a controlled substance.
- The consumption or possession of alcohol or a controlled substance on the job site.
- Physically fighting on the job site or during Union related activities.
- Theft from the job site or the Union/Referral office.
- The deliberate destruction of property.
- Any attempt to sabotage a show.
- Arriving on the job without the required tools.
- Being placed Involuntarily Inactive three times within a seasonal year.

MINOR OFFENSES:

- Lateness of less than fifteen (15) minutes.
- Calling off a job with less than twenty-four (24) hours notice.
- Calling off a job with twenty-four (24) hours or more notice six (6) times in a six (6) month period.
- Contributing to an unsafe work condition that does not result in an injury.
- Failure to perform a job satisfactorily.
- Wearing improper clothing.
- Arriving for work without Local 500 ID Badge.
- Failing to provide written notification of unavailability and reason therefore.
- Other type problem: _____

(Complainant)

(Signature)

(Date)